



**uMngeni Municipality**

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## TUCK SHOP APPLICATION CHECKLIST

The uMngeni Single Land Use Scheme 2024 stipulates that;

A **“Tuck Shop”** means a small retail trade use of which the floor area does not exceed 100 m<sup>2</sup> including storage space. The operation of the tuck-shop shall comply with the conditions as set out in Chapter 13.11

- Freely permitted under “Rural Residential” and “Education” zones
- Permitted under “Residential Only Detached 4”, “Smallholdings”, “Urban Agriculture”, “Amasimu”, “Service Industry” as a Consent Use (**cannot be waived**)
- Permitted under Residential Only Detached 5 as a Consent Use (**can be waived if neighbours’ consent**)

### TOWN PLANNING REQUIREMENTS FOR A WAIVED SPECIAL CONSENT APPLICATION

CONTENTS OF THE APPLICATION	INDICATE IF AVAILBLE
Locality Map (with property description) <b>From the Municipality</b>	
Zoning Map (designated Residential Only Detached 5) <b>From the Municipality</b>	
Proof of Ownership	
Motivation (a single page outlining the proposed)	
Signed Neighbours Consent forms from adjacent property owners <b>From the Municipality</b>	
Proof of residence	
Copy of Identification Document	

### BUILDING INSPECTORATE REQUIREMENTS FOR TUCKSHOP REGISTRATION

#### National Building Regulations (NBR) of 1977 - Building Plans and Structural Compliance:

- **Submission of Building Plans:** Building plans must be submitted for approval to the relevant municipal authority if any alterations are required to establish the proposed shop.
- **Structural Safety and Accessibility:** The structure must comply with all safety, health, and accessibility standards as outlined in the NBR, ensuring it is safe and accessible for public use
- **Submission of Site Development Plan:** erection of containers or other structures for Tuck Purposes require a detailed SDP to be approved according to the NBR

CONTENTS OF THE APPLICATION	INDICATE IF AVAILBLE
Proof of up-to-date approved Building plans for the Subject property/ Proof of submission of building plans for additions and alterations.	
Proof of approved SDP for containers and relevant restructures erected on the property.	

**Permission to operate a Tuck Shop issued by the Town Planning Unit having observed the steps listed above will be the prerequisite requirement for business license/trading permit registration (please see the attached application form).**

**Disclaimer:** This approval does not absolve the applicant from compliance with any legislative requirements from other departments.