



**uMngeni Local Municipality**

## **SUPPLY CHAIN MANAGEMENT**

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### **UMN 02/2024-25-ADDENDUM – APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION AND MAINTENANCE OF HYGIENE SERVICES FOR A PERIOD OF 36 MONTHS**

#### **ADDENDUM NO. 1**

**Date Issued:** 04 October 2024

**This Addendum is to be read as forming part of the Bid Document and must be signed and handed in with the Bid on or before the bid closing date and time.**

I/We acknowledge receipt of this Addendum No.1 and have made the required alterations to our bid documents.

**BIDDER:** .....

**SIGNED ON BEHALF OF BIDDER**.....

**NAME OF SIGNATORY:** .....

**DATE:** .....

**THE SIGNED ORIGINAL MUST BE HANDED IN WITH YOUR BID**

**UMN 02/2024-25-ADDENDUM – APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION AND MAINTENANCE OF HYGIENE SERVICES FOR A PERIOD OF 36 MONTHS**

**ADDENDUM NO.1**

**1. CHANGES TO BE MADE TO THE BID DOCUMENT:**

- 1.1. To change closing date on page 03 from 03 October to 23 October 2024
- 1.2. Page 39 in 2.7. of the Bill of Quantity: There are seven (7) Urinal systems, three (3) bathrooms and fifty-two (52) toilets.
- 1.3. Annual price adjustment will be increased subject to average CPI on every anniversary of the contract.
- 1.4. List of allocation include municipal addresses.

Prepared by


**Mr. T Mkhuthukane**  
**BSC: Chair**

Signature: 

Date: 4/10/2024

Approved By

**Mr. M Hloba**  
**Municipal Manager**

Signature 

Date: 4/10/2024

**BILL OF QUANTITY**

#	Description	Unit	Quantity	Rate	Amount
<b>1.</b>	<b>Equipments</b>				
1.1	Provision, installation and maintenance of 42 hand driers	monthly	36		
1.2	Provision, installation and maintenance of 42 air freshner dispenser	monthly	36		
1.3	Provision, installation and maintenance of 42 soap dispenser for cleaning seats	monthly	36		
1.4	Provision, installation and maintenance of 47 ablution pipes auto sanitiser dispenser	monthly	36		
1.5	Provision, installation and maintenance of 42 foam dispenser for hand washing	monthly	36		
1.6	Provision, installation and maintenance of 42 paper towel cabinet cormatic high capacity	monthly	36		
1.7	Provision, installation and maintenance of 21,12L white SHE-bin pedal intema	monthly	36		
1.8	Provision, installation and maintenance of 52 toilet roll holder deca	monthly	36		
			<b>Sub-total (1)</b>		
<b>2.</b>	<b>Consumables and maintenance</b>				
2.1	Provision and installation paper towel SH 1 ply (150m)	monthly	36		
2.2	Provision and installation soap form refill	monthly	36		
2.3	Provision and installation soap sateen	monthly	36		
2.4	Provision and installation sanitiser wet wipes	monthly	36		
2.5	Provision and installation toilet paper deca jumbo roll 1 ply (550m)	monthly	36		
2.6	Service air freshener every second month	No.	18		

2.7	Provision of deep clean service for hand basin, urinal, shower and toilet for all ablution facilities	monthly	36		
2.8	Provision and installation clear sanitary bags for all (21 no.) municipal ablutions SHE-bins	monthly	36		
				<b>Sub-total (2)</b>	
				<b>Total (1 &amp;2)</b>	
				<b>VAT @ 15%</b>	
				<b>Grand-Total</b>	

**MBD1  
PART A  
INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE uMNGENI LOCAL MUNICIPALITY</b>					
<b>BID NUMBER:</b>	UMN 02/2024-25	<b>CLOSING DATE:</b>	23 OCTOBER 2024	<b>CLOSING TIME:</b>	12H00
<b>DESCRIPTION</b>	Appointment of a service provider for the provision and maintenance of Hygiene services for a period of 36 months.				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).</b>					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT					
CORNER OF SOMME AND DICKS STREET					
HOWICK					
3290					
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
<b>(SPECIFIC GOALS MUST BE COMPLIED WITH, TO CLAIM PREFERENCE POINTS)</b>					
<b>TOTAL NUMBER OF ITEMS OFFERED</b>				<b>TOTAL BID PRICE</b>	<b>R</b>
<b>SIGNATURE OF BIDDER</b>		.....		<b>DATE</b>	
<b>CAPACITY UNDER WHICH THIS BID IS SIGNED</b>					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>			<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>		
DEPARTMENT	Finance		DEPARTMENT	DASS	
CONTACT PERSON	Mr M Zuma		CONTACT PERSON	Ms Z Ngcamu	
TELEPHONE NUMBER	033 239 8313		TELEPHONE NUMBER	033 239 9287	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Mbongeni.zuma@umnqeni.gov.za		E-MAIL ADDRESS:	zanele.ngcamu@umnqeni.gov.za	