



uMngeni Local Municipality

SUPPLY CHAIN MANAGEMENT

UMN 30/2023-24-ADDENDUM – APPOINTMENT OF THE PANEL FOR REPAIRS AND MAINTENANCE CONTRACTORS FOR THE UMNGENI MUNICIPALITY BUILDINGS AND FACILITIES FOR THE PERIOD OF 36 MONTHS

ADDENDUM NO. 1

Date Issued: 07 June 2024

This Addendum is to be read as forming part of the Bid Document and must be signed and handed in with the Bid on or before the bid closing date and time.

I/We acknowledge receipt of this Addendum No.1 and have made the required alterations to our bid documents.

BIDDER:

SIGNED ON BEHALF OF BIDDER.....

NAME OF SIGNATORY:

DATE:

THE SIGNED ORIGINAL MUST BE HANDED IN WITH YOUR BID

UMN 30/2023-24-ADDENDUM – APPOINTMENT OF THE PANEL FOR REPAIRS AND MAINTENANCE CONTRACTORS FOR THE UMNGENI MUNICIPALITY BUILDINGS AND FACILITIES FOR THE PERIOD OF 36 MONTHS

ADDENDUM NO.1

1. CHANGES TO BE MADE TO THE BID DOCUMENT:

- 1.1. To change the functionality criteria number one from Electrical installations (New and Maintenance) to Building Maintenance projects

Prepared by

Mr. T. Mkhuthukane
BSC: Chair

Signature: 

Date: 07/06/2024

Approved By

Mr. M Hloba
Municipal Manager

Signature 

Date: 07/06/2024

proof with department of labour)

2.2.6 Tenderers must have at least one person with an installation Wiring certificate (attach proof)

Note: Failing to comply with the mandatory requirements will result in disqualification of the bid submitted.

3. Functionality

Scoring quality (functionality)

Only tenders who will achieve a score of more than or equal to 65% of the total available points will qualify for stage two of the evaluation.

The criteria to be used to evaluate the proposals for functionality (stage 1) will be as follows:

Points:

1. Relevant experience = 30
2. Key personnel – the qualification and experience of the proposed key personnel = 45
3. Availability of relevant plant/tools = 25

KEY ASPECT OF CRITERION	BASIS FOR ALLOCATION	POINTS	MAX POINTS	VERIFICATION METHOD
1. Relevant Experience (30)				
Relevant Experience of the service provider	5 Projects completed - Building Maintenance projects in the last 5 years.		30	Bidders to submit a letter of appointment or Purchase Order and reference letter confirming successful completion of the project
	4 Projects completed - Building Maintenance projects in the last 5 years.		20	Bidders to submit a letter of appointment or Purchase Order and reference letter confirming successful completion of the project
	3 Projects completed - Building Maintenance projects in the last 5 years.		15	Bidders to submit a letter of appointment or Purchase Order and reference letter confirming successful completion of the project
	2 Projects completed - Building Maintenance projects in the last 5 years.		10	Bidders to submit a letter of appointment or Purchase Order and reference letter confirming successful completion of the project
	1 Project completed - Building Maintenance project in the last 5 years.		5	Bidders to submit a letter of appointment or Purchase Order and reference letter confirming successful completion of the project
2. Key Personnel (45): the qualification and experience of the proposed key personnel				
The Electrician	a) Number of years in the building maintenance projects			
	3 years and more		10 Points	
	Up to 2 years		8 Points	
	Up to 1 year		5 Points	Detailed CV and original certified copies to be submitted