



uMngeni Municipality

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Howick, South Africa

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APPLICATION FORM 'E'
ADVERTISING TRAILER

**ERECTION AND DISPLAY OF TEMPORAL ADVERTISING SIGNS ON PUBLIC ROAD RESERVES
AND ON MUNICIPAL OR PRIVATELY OWNED PROPERTY**

I/We, the undersigned, hereby apply for the approval by uMngeni Municipality in terms of the uMngeni Municipality Signage By-Laws of the erection and display within the public view of the advertisement sign; the details of which are set out hereunder: **(Please Print the following)**

1. NAME OF APPLICANT/ORGANISATION _____

2. ADDRESS POSTAL: _____

3. CONTACT DETAILS OF A PERSON RESPONSIBLE FOR DISPLAYING THE ADVERTISEMENT:

a) NAME:

b) TELEPHONE: (____) _____ CELL: _____

c) FAX: _____

d) EMAIL: _____

4. EXACT ROAD / LOCALITY WHERE ADVERTISEMENT IS TO BE DISPLAYED:

5. NATURE OF ADVERTISEMENT ON THE ADVERTISING TRAILER:

6. DIMENSIONS:

1. Height	Width :	No. of Faces:
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7. **SUBMISSION REQUIREMENTS:**

- a. A NON-REFUNDABLE **application** fee must be tendered with each application.
- b. Trailer registration number or numbers and a copy of a current vehicle license issued.
- c. Insurance documents
 - i. This ensures that your property is insured against any circumstances including third party.
- d. **Coloured photographs** of the advertisement to be displayed or advertised on the structure.
- e. The **structural drawing** and **dimensions** including each face not to exceed a total of 18m².
- f. **Coloured photographs** of the trailer with **registration** showing,
- g. For private property the **property** description and address, a consent letter from the owner of the property is required and his/her signature on the application form.
 - i. The council is not liable for any damage imposed by your trailer on the property
 - ii. The property owner has no dealing with the council as the contract is between the two of you and you are renting council for the visibility on the public roads.
- h. Weekly rental fee standard council regulated fee

9. **ILLUMINATED SIGNS:** (Where applicable):

9.1 Wattage/ Voltage: _____

9.2 A separate APPLICATION for the supply shall be made to the uMngeni Municipality Manager: Electricity : YES: _____ NO: _____

10. **STRUCTURAL REQUIREMENTS:**

- 10.1 The applicant shall provide the Municipality with the relevant Engineers certificate for the design and construction in respect of the structural stability and safety of any sign prior to any approval being granted.

11. **DECLARATIONS:**

IF THE AUTHORITY FOR THE ERECTION AND DISPLAY OF THE SIGN IS GRANTED BY THE MUNICIPALITY, THE APPLICANT AGREES THAT HE/SHE SHALL BE BOUND BY THE FOLLOWING CONDITIONS:

- 11.1 The authority shall be for ONE year
- 11.2 The applicant shall at the time of the application pay the Municipality the relevant fee as set out by the Municipality's Tariff Register.
- 11.3 If the sign erected and displayed by the applicant differs materially from the information supplied in this application, or is not erected in the proper location, the Municipality's authority shall be withdrawn and the Municipality shall be entitled to remove the sign at the applicant's cost.
- 11.4 The sign shall be properly maintained by the applicant to the satisfaction of the Municipality. The Municipality may by written notice to the applicant call upon him within the period of time stipulated in such notice to carry out any maintenance to the sign deemed necessary by the Municipality and if he fails to do so, the Municipal authority shall be withdrawn forthwith.
- 11.5 Upon the lapse of the Municipality's authority for whatever reason, the applicant shall remove the sign and make good the site to the satisfaction of the Municipality.
- 11.6 If the applicant does not remove the sign upon the lapse or withdrawal of the Municipality's authority, or if he fails to make good the site to the satisfaction of the Municipality, the Municipality may itself remove the sign or make good the site and any cost incurred thereby shall be recovered from the applicant.
- 11.7 Notwithstanding the provisions of these conditions the Municipality may upon one calendar months written notice to the applicant withdraw its authority for any reason whatsoever
- 11.8 There shall be no obligation upon the Municipality to refund to the applicant any fee in accordance with these conditions if the Municipality's authority lapses or is withdrawn for any reason whatsoever
12. The sign shall be erected and displayed at the applicant's risk and the applicant hereby indemnifies the Municipality against any claims which may be made against it for any loss, damage, injury or death suffered by any person arising directly or indirectly out of the erection, existence, use, maintenance, repair or removal of the sign and the applicant shall reimburse the Municipality any cost incurred by it in defending any such claim.

SIGNED AT _____ **ON** ____/____/____

APPLICANT'S SIGNATURE _____

INDEMNITY

I/We _____ (Full Names)

acting on behalf of _____ (and duly authorized thereto) in my/our personal capacity/ies, indemnify the uMngeni Municipality and hold the Municipality and any of the employees, servants, or agents harmless against all claims for damages arising from death of, or injury to, any person whosoever or any property whatsoever as a result, either directly or indirectly, of the erection/display by any means of flags as detailed below or in connection with.

(Name of event/advertisement)

During the period

(Date of event)

I further undertake all reasonable steps to prevent loss or damage to the uMngeni Municipality's property and injury to the staff.

Should any damage occur through loss or injury be attributed to my negligent actions or omissions, I undertake to fully compensate the uMngeni Municipality or the staff affected.

Signed at _____

On _____ day _____ of _____

Name: _____ (Initial and Surname of Applicant)

Capacity: _____

Address: _____

Bus. Tel: _____

Home Tel: _____

OFFICAL USE:

1) APPLICATION FEE: _____

2) APPROVAL YES _____ NO _____

3) SIGNATURE. _____

DATE: _____

BANKING

<u>FEES PAYABLE</u>	<u>VOTE NUMBER</u>	<u>QUANTITY</u>	<u>AMOUNT</u>	<u>RECIEPT NO:</u>
TRANSIT	20220714052642			
		<u>TOTAL</u>		