



## INFORMAL TRADERS, SMME'S AND COOPERATIVES MUNICIPAL EMPLOYMENT INITIATIVE (MEI) FUNDING OPPORTUNITY

The vision for uMngeni Municipality is to be a beacon of excellence and efficiency, delivering quality services, building safer communities, and supporting sustainable socio-economic development. To achieve the Municipal vision, uMngeni Municipality in partnership with the Department of Economic Development, Tourism and Environmental Affairs (EDTEA) is rolling out the Municipal Employment Initiative (MEI) which is aimed at supporting and enabling the growth of uMngeni Informal businesses, SMMEs and Cooperatives with funding.

The Municipality is devoted to supporting **local small businesses** in addressing market failures as well as human and institutional capacity limitations that act to exclude municipal residents from the mainstream economy and perpetuate unemployment and poverty.

The Municipal Employment Initiative will fund viable informal enterprises, micro and small businesses located within the uMngeni Municipality.

### MANDATORY REQUIREMENTS:

APPLICATION REQUIREMENTS FOR INFORMAL TRADERS	APPLICATION REQUIREMENTS FOR SMME'S, COOPERATIVES	EXCLUSIONS
<ul style="list-style-type: none"> <li>• Completed &amp; Signed Application Form</li> <li>• Copy of Proof of Residence</li> <li>• Certified copy of South African Identity Document not older than 3 months</li> <li>• Copy of a valid Informal Trading Permit in operational for the period of 6 months issued by uMngeni Municipality.</li> <li>• Invoice/quotation showing a description of item (s) and estimated individual costs and quantity of items being requested.</li> <li>• Funding is capped at <b>R5000</b> per applicant.</li> </ul>	<ul style="list-style-type: none"> <li>• Completed &amp; Signed Application Form</li> <li>• Copy of Proof of Residence</li> <li>• Certified copy of South African Identity Document not older than 3 months</li> <li>• Copy of Company Registration Certificate</li> <li>• SARS Tax Compliance Certificate</li> <li>• 6-months Bank Statement (Business Account)</li> <li>• Invoice/quotation showing a description of item (s) and estimated individual costs and quantity of items being requested.</li> <li>• Funding is capped at <b>R50 000</b> per applicant.</li> </ul>	<p>The MEI will not fund the following:</p> <ul style="list-style-type: none"> <li>a) Applications from individuals/businesses which are non-operational and/or have not been operational for the last 6 months,</li> <li>b) Payments of loans and debt finance,</li> <li>c) Payments for the purchase of land, buildings, or movable infrastructure,</li> <li>d) Any ongoing operational costs or utility connection costs,</li> <li>e) Training costs,</li> <li>g) Promotional/marketing materials for businesses,</li> <li>h) Government employees are excluded from applying for support through the MEI programme.</li> <li>k) Any applicants who have benefited and/or successful from the previous Municipal Funding Support</li> </ul>

Interested businesses should complete the application form and submit all relevant documentation to the Municipal Local Economic Development (LED) office, call Ms. Thobeka Mkhulisi **0332399211** for more information.

**Closing date: 05/12/2023**

**NOTES:**

1. uMngeni Municipality reserves the right to conduct due diligence inspections on a preselected Applicant's business premises with or without notice as part of the evaluation process.
2. uMngeni Municipality reserves the right to monitor the progress of the business granted with the MEI funding.
3. Canvassing of Municipal Employees/Officials and Councilors is prohibited.



---

Director: Economic Development Planning and Human Settlement  
Ms. Sinenhlanha Dlamini

**KWAZULU-NATAL PROVINCE**ECONOMIC DEVELOPMENT, TOURISM  
AND ENVIRONMENTAL AFFAIRS  
REPUBLIC OF SOUTH AFRICA**MUNICIPAL EMPLOYMENT INITIATIVE APPLICATION FORM FOR INFORMAL TRADERS, SMME & COOPERATIVES****SECTION 1: APPLICANT'S DETAILS**

<b>Name of Applicant:</b>	
<b>Position / Role in relation to the entity:</b>	
<b>SA ID No of the applicant representing the entity:</b>	
<b>Physical Address:</b>	
<b>Email Address:</b>	
<b>Tel / Cell No:</b>	
<b>Tick where applicable:</b> Male <input type="checkbox"/> Female <input type="checkbox"/> Youth <input type="checkbox"/> Disability: Yes <input type="checkbox"/> / No <input type="checkbox"/>	

**SECTION 2: BUSINESS DETAILS**

<b>Business Name (SMMEs &amp; Co-ops)</b>	
<b>Business Registration / Permit No</b>	
<b>SARS Tax No (if applicable)</b>	
<b>Business Activity Description</b>	
<b>Business Physical Address</b>	
<b>Business Ward No</b>	

**SECTION 3: SUPPORT INFORMATION**

Notes

1. Informal Traders: A limit of R5000 can be applied for however the Municipality reserves the right to provide support either below or above what an applicant so requires.
2. SMMEs and Cooperatives: A limit of R50,000 can be applied for however the Municipality reserves the right to provide support either below or above what an applicant so requires.
3. Equipment/items requested MUST support the current activity being undertaken and not for any intended new business and personal use items.
4. Attach quotations, including description and quantity of equipment/items being applied for
5. The Municipality reserves the right to conduct due diligence visits to the business premises as part of the Evaluation Process.

**SECTION 4: Material / Equipment in order of priority**

Description	Quantity required	Estimated Cost
1.		
2.		
3.		
4.		

**SECTION 5: DECLARATION**

The Applicant and all entities and or individuals represented in this application expressly agrees and warrants that:

1. The below mentioned signatory is / are duly authorized on their behalf and has the consent of all entities and or individuals referred to in this application to provide the personal information for the purposes set out above.
2. All information provided in this document and all auxiliary documentation including business permit, business certificates, valid tax clearance certificate, certified applicant ID copy and proof of address is true, accurate and complete.
3. All applicant's personal information is directly for the purposes of the MEI and in accordance with the Protection of Personal Information Act 4 of 2013

Full Name	
Signature of Applicant:	Date: